



Invitation to Collaborate Application Guidelines

Theme: From Data to Practice: Harnessing Technology to Optimize Healthcare from the Neonate to the Adolescent.

Before you begin the submission process, please carefully read the instructions below.

Deadline: 27th November 2023

Kenya Paediatric Association has the pleasure of inviting you to its next **Annual Scientific Conference on 16th – 19th April 2024 to be held in Mombasa.**

The theme for this year's conference will be **'From Data to Practice: Harnessing Technology To Optimize Healthcare From The Neonate to the Adolescent.'**

We are in the process of developing content for the conference 2024 and hereby invite interested members/ organizations to submit program items in line with this theme for presentation during the conference and warmly welcome you to KPA's Annual Scientific Hybrid Conference 2024.

The program items include breakout sessions that can be used to hold workshops or symposiums during the preconference days, and conference days and plenary session talk slots as shown below:

- 1. A Full Day Pre-conference track session**
- 2. A Half Day Pre-conference track session (3hr Afternoon Session)**
- 3. A Half Day Pre-conference track session (5hr Morning Session)**
- 4. A Half Day Conference track session (2hr Afternoon Session – Main Conference Day 1)**
- 5. A Half Day Conference track session (3hr Morning Session – Main Conference Day 2)**
- 6. A Conference Plenary Talk (15-20 Minutes)**

Selection Criteria

All submissions will be reviewed by the KPA Scientific Committee on a rolling basis and will consider the following criteria:

- **Relevance to Themes or Tracks:** If your conference has specific themes or tracks, guide contributors to align their program items accordingly. This ensures that the content is cohesive and fits within the broader context of the conference.

- **Presentation Duration:** If the proposed item can be feasibly delivered within the time constraints and maintain a well-paced schedule.
- **Technical Requirements:** Feasibility of the technical requirements for presentations or workshops.
- **Audience Interest:** The proposed topic should be an area of interest and great impact to the practice.
- **Submission Platform:** Only submissions made through secretary@kenyapaediatric.org will be considered.
- **Biographical Information:** Brief biographical information from contributors, highlighting their expertise and credentials to verify their capacity to deliver the proposed talk.

Note: Priority will be given to proposals with **confirmed sponsorship or funding in place**. It's important to understand that having funding does not guarantee acceptance/ approval of the presentation.

All proposals and presentations should be submitted by 23rd Nov 2023

Submission Format

All submissions will be reviewed by the KPA Scientific Committee on a rolling basis and will

All submissions must be done in English in a detailed outline format comprising the following:

Title: The proposed title of the program item.

Introduction:

- Purpose and objectives of the presentation/workshop.
- Brief overview of the topic.

Background/Context:

- Relevant background information.
- Contextualize the importance of the topic within the broader theme of the conference.

Main Points:

- Enumerate the main topics or key points to be covered.
- Use subheadings for each main point.

Content Details: Optional

- Provide detailed information, examples, or case studies for each main point.
- Use bullet points or numbered lists for clarity.

Visual Aids: Optional

- Specify any visuals, slides, or multimedia elements that will be incorporated.
- Outline how these visuals will enhance the presentation.

Interactive Elements:

- Describe any interactive components, such as Q&A sessions, discussions, or audience participation activities.

Conclusion:

- Summarize the key takeaways.
- Reinforce the importance of the content.

Presenter Bio:

- Include a brief biography of the presenter(s).
- Highlight relevant qualifications and expertise.

Time Allocation:

Specify how much time will be allocated to each section of the presentation or workshop. Please note that every proposed session must conform to the following time slots highlighted above.

Contact Information: This could be an email address or a designated contact person who can assist contributors with questions or concerns.

Receipt of your submission will be acknowledged, and notification of acceptance will be communicated upon review.